



COMANCHE COUNTY CLERK

315 SW 5TH Street • Room 304 • Lawton, Oklahoma 73501 • (580)355-5214

Land Records (580) 355-5214
Purchasing Agent (580)585-5203
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Carrie Tubbs

Comanche County Clerk

COMMISSIONER PROCEEDINGS
REGULAR MEETING
AUGUST 7, 2023

THE BOARD OF COMANCHE COUNTY COMMISSIONERS MET IN REGULAR SESSION AT 9:00 A.M., MONDAY, AUGUST 7, 2023 IN ROOM 302 OF THE COMANCHE COUNTY COURTHOUSE, LAWTON, OKLAHOMA.

CHAIRMAN JOHNNY OWENS CALLED THE MEETING TO ORDER AND COUNTY CLERK, CARRIE TUBBS CALLED THE ROLL. PRESENT WERE JOHNNY OWENS, JOSH POWERS AND JOHN O'BRIEN. NONE WERE ABSENT.

ROBBIE TRAUGHBER GAVE THE INVOCATION AND JOHNNY OWENS LED THE AUDIENCE IN THE PLEDGE OF ALLEGIANCE.

OWENS MOVED TO APPROVE THE ACCEPTANCE OF THE MINUTES OF JULY 31, 2023. POWERS SECONDED THE MOTION WITH OWENS, POWERS AND O'BRIEN VOTING AYE. NO NAY VOTES.

DISCUSSION AND POSSIBLE ACTION REGARDING THE AMERICAN RESCUE PLAN ACT OF 2021 (ARPA). NO ACTION TAKEN.

O'BRIEN MOVED TO APPROVE DISCUSSION AND POSSIBLE ACTION REGARDING THE ACCEPTANCE AND APPROVAL OF THE CURRENT COMANCHE COUNTY ARPA FUNDS BUDGET DRAFT, RECEIVED BY FLOYD AND DRIVER, PLLC, ON AUGUST 3, 2023, WHICH LISTS PROJECTS THAT HAVE BEEN APPROVED AND AWARDED GRANTS, UNDER THE AMERICAN RESCUE PLAN ACT OF 2021 (ARPA). THIS BUDGET LIST INCLUDES THE ADDITION OF SNOW REMOVAL EQUIPMENT FOR ALL THREE (3) DISTRICTS. THE REMAINING FUNDS UNDER THE GENERAL GOVERNMENT CATEGORY WILL BE DIVIDED EQUALLY BETWEEN THE THREE (3) DISTRICTS. POWERS SECONDED THE MOTION WITH O'BRIEN, POWERS AND OWENS VOTING AYE. NO NAY VOTES.

OWENS MOVED TO APPROVE RE-APPOINTING DR. ROSEMARY BELLINO, M.D. AS A MEMBER OF THE COMANCHE COUNTY BOARD OF HEALTH. TERM OF OFFICE SHALL BE EFFECTIVE IMMEDIATELY AND EXPIRE JUNE 30, 2027. O'BRIEN SECONDED THE MOTION WITH OWENS AND O'BRIEN VOTING AYE. NO NAY VOTES. POWERS ABSTAINED FROM VOTING.

O'BRIEN MOVED TO APPROVE THE COMANCHE COUNTY COMMISSIONERS' MEETING SCHEDULE FOR THE YEAR 2024. POWERS SECONDED THE MOTION WITH O'BRIEN, POWERS AND OWENS VOTING AYE. NO NAY VOTES.

POWERS MOVED TO APPROVE THE COMANCHE COUNTY COURTHOUSE HOLIDAY SCHEDULE FOR THE YEAR 2024. O'BRIEN SECONDED THE MOTION WITH POWERS, O'BRIEN AND OWENS VOTING AYE. NO NAY VOTES.

O'BRIEN MOVED TO APPROVE THE CONSENT AGENDA AS FOLLOWS:

APPROVE ACKNOWLEDGEMENT OF SLFRF COMPLIANCE REPORT-SLT-2798-P&E REPORT-Q2 2023 REPORT PERIOD: QUARTER 2 2023 (APRIL-JUNE), AS IT PERTAINS TO THE QUARTERLY REPORTING BY THE COMANCHE COUNTY TREASURER'S OFFICE OF AMERICAN RESCUE PLAN ACT (ARPA) FUNDS AWARDED TO QUALIFYING RECIPIENTS.

APPROVE RENEWING COMANCHE COUNTY REGIONAL JUVENILE DETENTION CENTER (CCRJDC) PROFESSIONAL SERVICE AGREEMENT BY AND BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF COMANCHE COUNTY, STATE OF OKLAHOMA ON BEHALF OF CCRJDC AND JAIMEE DEEL TO WORK UNDER THE DIRECTION OF THE DETENTION CENTER PHYSICIAN AND THE GENERAL SUPERVISION OF THE DETENTION FACILITY SUPERINTENDENT TO CONDUCT RESIDENT MENTAL HEALTH ASSESSMENTS. TERM OF AGREEMENT IS FROM THE DATE OF EXECUTION THRU JUNE 30, 2024 AND THE FEE FOR SERVICES IS \$100.00 PER ONE (1) HOUR SESSION.

APPROVE MEMORIALIZING CONTRACT AND AGREEMENT FOR JUVENILE DETENTION SERVICES BY AND BETWEEN COMANCHE COUNTY BOARD OF COMMISSIONERS, OF THE STATE OF OKLAHOMA AND CARTER COUNTY. THIS CONTRACT WILL ALLOW ACCESS TO THE COMANCHE COUNTY JUVENILE DETENTION CENTER FOR THE PURPOSE OF DETAINING CERTAIN JUVENILES WHO COME WITHIN THE JURISDICTION OF THE LISTED AREA COUNTY'S DISTRICT COURT. AGREEMENT SHALL TERMINATE ON JUNE 30, 2024.

APPROVE OK.EMGRANTS ACCESS AUTHORIZATION FORM APPOINTING DEBBIE MCDONALD AND KRYSTAL CHIDDIX REPRESENTATIVES FOR FIRE MANAGEMENT ASSISTANCE GRANT (FMAG), PUBLIC ASSISTANCE (PA), AND STATE PUBLIC ASSISTANCE DISASTERS (SPA) FOR COMANCHE COUNTY.

APPROVE OK.EMGRANTS ACCESS AUTHORIZATION FORM APPOINTING THAD HULBERT, REPRESENTATIVE, FOR EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG), FIRE MANAGEMENT ASSISTANCE GRANT (FMAG), HAZARD MITIGATION GRANT PROGRAM (HMGP), AND PUBLIC ASSISTANCE (PA), FOR COMANCHE COUNTY.

APPROVE AGREEMENT FOR WORK ON PRIVATE PROPERTY SUBMITTED BY MICHAEL HARRISON, "LANDOWNER", LOCATED AT NE LAKE ROAD, APPROXIMATELY 1,500 FEET WEST OF NE 150TH GOING 300 FT. WEST, AND APPROXIMATELY 300 FT. SW; NE/4 SEC. 23, T3N, R10W, IN DISTRICT #1, FOR CLEANING CHANNEL FOR BETTER DRAINAGE OF COUNTY ROADS.

APPROVE RESOLUTIONS APPOINTING RECEIVING OFFICERS, ASHLEY SANDERS AND JOHN BORDELON AND REQUISITIONING OFFICERS, CORINNE OWENSBY AND TIFFANY JOHLE FOR ALL DISTRICT #1 ACCOUNTS.

APPROVE RESOLUTIONS APPOINTING RECEIVING OFFICER, ANDY ANDERSON AND REQUISITIONING OFFICER, DWIGHT COPE FOR FUND RURAL FIRE-ST (1321) AND MORE SPECIFICALLY ACCOUNT NUMBER 1321-8213-6810 FOR MEDICINE PARK VFD.

APPROVE OFFICIAL'S MONTHLY REPORTS.

JUVENILE BUREAU	JULY 2023	
RESTITUTION		\$18,278.46
WORK RESTITUTION		\$127,644.57
PROBATION FEE		\$91,581.37
DEFERRED PROSECUTION		\$24,749.95
TREASURER	JULY 2023	
MTG CERT FEES		\$1,395.00
LIEN		\$420.00
ADVERTISING		\$840.00
INS CHECK FEE \$35		\$35.00
POSTAGE CO SALE		\$215.98
ADV CO SALE \$25		\$1,525.00
MAIL FEE		\$1,735.00
OVER/UNDER PAYMNT		\$0.54-
TF \$5 (WEEDS)		\$220.00

SHWT \$35/\$50
TRWT \$10.00

\$2,200.00
\$440.00

APPROVE MONTHLY P-CARD STATEMENT AND PAYMENTS. THERE WERE NONE.

APPROVE REQUESTS FOR APPROPRIATIONS.

HIGHWAY #1
118,281.15
621.05
166.40
2,309.97
52,442.87
463.10
926.70
30.43
\$175,241.67

HIGHWAY #3
118,281.15
2,000.00
\$120,281.15

CBRI
\$61,824.87

911 PHONE FEES
96.98
1,513.04
1,197.10
93.09
350.37
\$3,250.58

ASSESSOR REVOLVING FEE
6.22
294.50
\$300.72

COUNTY CLERK LIEN FEE
\$1,145.00

COUNTY CLERK PRESERVATION
\$18,830.00

EMERGENCY MANAGEMENT
\$47,174.85

JUVENILE DETENTION CENTER
5,659.88
46.27
104,527.02
7,768.33
280.00
1,960.00
1,160.00
1,200.00
2,400.00
5,080.00
1,440.00
840.00
\$132,361.50

RESALE PROPERTY
429.24
74,264.92
55,562.21
\$130,256.37

SHERIFF SERVICE FEE	4,742.15		
	1,281.43		
	17,056.23		
	2,746.91		
	2,200.00		
	\$28,026.72		
TREASURER'S MTG TAX		\$1,395.00	
COUNTY DONATION – HOME FINANCE	844.52		
	128.77		
	622.25		
	262.73		
	\$1,858.27		
USE TAX	783.38		
	88,806.25		
	\$89,589.63		
FAIR MAINTENANCE – ST	5.43		
	27,065.60		
	\$27,071.03		
GENERAL GOVERNMENT – ST	218.11		
	17,041.30		
	\$17,259.41		
JAIL – ST	42.91		
	400,971.81		
	\$401,014.72		
SHERIFF – ST	44.32		
	15,036.44		
	\$15,080.76		
RURAL FIRE – ST	154.85		
	26,063.17		
	\$20,218.02		
ECONOMIC DEVELOPMENT – ST	32.65		
	15,036.44		
	\$15,069.09		
AMERICAN RESCUE PLAN ACT 2021		\$3,588.08	
LAW LIBRARY	4,696.37		
	9,000.00		
	\$13,696.37		
DRUG COURT	100.00		
	180.00		
	\$280.00		
COURT CLERK RECORDS MANAGEMENT		\$5,669.00	
APPROVE TRANSFERS FOR APPROPRIATIONS.			
GENERAL	FROM COUNTY CLERK SALARY		\$3,000.00
	TO EXCISE BOARD SALARY		\$2,500.00

APPROVE TRANSFER OF FUNDS. THERE WERE NONE.

APPROVE BLANKET PURCHASE ORDERS.
240868, 240917, 240919 THROUGH 240922, 240933 THROUGH 240938

APPROVE OVERAGES ON BLANKET PURCHASE ORDERS.
240149 \$9.61

APPROVE CLAIMS AND PURCHASE ORDERS FOR PAYMENT.

POWERS SECONDED THE MOTION WITH O'BRIEN, POWERS AND OWENS VOTING AYE. NO NAY VOTES.

THE BOARD ACKNOWLEDGED COURT SUMMONS. CJ-2023-372

THE BOARD ACKNOWLEDGED TORT CLAIMS. MICHAEL THEN

THE BOARD ACKNOWLEDGED OMMA CERTIFICATES OF COMPLIANCE. THERE WERE NONE.

NEW BUSINESS: (CONSIDER ANY MATTER NOT KNOWN ABOUT OR WHICH COULD NOT HAVE BEEN REASONABLY FORESEEN PRIOR TO THE TIME OF POSTING THIS AGENDA.) THERE WAS NONE.

ELECTED OFFICIALS PARTICIPATION. THERE WAS NONE.

ANNOUNCEMENTS & AUDIENCE PARTICIPATION. THERE WAS NONE.

OWENS MOVED TO ADJOURN. POWERS SECONDED THE MOTION WITH OWENS, POWERS AND O'BRIEN VOTING AYE. NO NAY VOTES.

THE FOLLOWING CLAIMS WERE ENTERED ON THE PURCHASE ORDER CALENDAR IN THE COUNTY CLERK'S OFFICE AND APPROVED FOR PAYMENT BY THE BOARD. EMERGENCY PURCHASE ORDERS HAVE DOCUMENTATION ON FILE IN THE COUNTY CLERK'S OFFICE. ASTERISKS* IDENTIFY EMERGENCIES.

FY 22/23

GENERAL

002953	R & R WATER CONDITIONING	\$ 96.00	EST OF NEEDS
002954	DELL MARKETING LP	\$ 4,155.72	LAPTOP & ACCESSORIES
002955	NATIONAL BUSINESS FURNITURE	\$ 4,103.68	CABINET(S)
002956	SOUTHWEST CHEMICAL OF LAWTON INC	\$ 75.00	EST OF NEEDS
002957	STAPLES BUSINESS CREDIT	\$ 949.99	PRINTER(S)
002958	STAPLES BUSINESS CREDIT	\$ 713.86	PRINTER & CARTRIDGES
002959	DETECTACHEM INC	\$ 153.85	TEST KITS

HEALTH

000690	GLENN OIL COMPANY LLC	\$ 58.80	PUMP GAS, ETC
000691	GLENN OIL COMPANY LLC	\$ 77.92	PUMP GAS, ETC

HIGHWAY

002595	KIRBY SMITH MACHINERY INC	\$ 989.25	REPAIR(S)
002596	SAMS CLUB DIRECT	\$ 252.46	SUPPLIES
002597	SAMS CLUB DIRECT	\$ 156.24	MISC SUPPLIES

HOME FINANCE

000003	COLLINS, ZORN, & WAGNER PLLC	\$ 1,007.78	PROFESSIONAL SVC
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SH SVC FEE

000413	SIRCHIE ACQUISITION COMPANY LLC	\$ 221.00	CRIME SCENE SUPPLIES
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FY 23/24

ARPA 2021

000002	DUB ROSS CO LLC	\$ 984.48	PIPE & BAND
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Donations

000001	STENOGRAPH, LLC	\$ 16,410.00	OFFICE EQUIPMENT
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GENERAL

000203	TM CONSULTING INC	\$ 1,995.00	SOFTWARE
000204	WASTE CONNECTIONS OF OKLAHOMA	\$ 485.51	EST OF NEEDS
000205	ASSOCIATION OF COUNTY COMM	\$ 352,920.00	PROPERTY & LIABILITY INS
000206	ASSOCIATION OF COUNTY COMM	\$ 22,883.00	PROPERTY & LIABILITY INS
000207	FISTA INNOVATION PARK	\$ 1,020.00	AGREEMENT
000208	CITY OF LAWTON	\$ 103.81	SERVICE
000209	CITY OF LAWTON	\$ 103.81	SERVICE
000210	CITY OF LAWTON	\$ 156.10	SERVICE
000211	CITY OF LAWTON	\$ 1,743.80	SERVICE
000212	COMANCHE CO FAIRGROUNDS	\$ 127,000.00	EST OF NEEDS
000213	COMANCHE CO FAIRGROUNDS	\$ 34,000.00	PREMIUMS & AWARDS
000214	HART, CAROL	\$ 549.03	TRAVEL
000215	FIDELITY COMMUNICATIONS	\$ 244.21	SERVICE
000216	A 1 JANITORIAL SERVICES INC	\$ 5,955.00	JANITORIAL SVC
000217	ADVANTAGE OFFICE PRODUCTS LLC	\$ 964.14	EST OF NEEDS
000218	AMERICAN ELEVATOR CO	\$ 770.00	ELEVATOR MAINT
000219	AQUA SOLUTIONS	\$ 833.33	EST OF NEEDS
000220	COAST AUDIO VIDEO LLC	\$ 478.95	COMPUTER MAINT

HEALTH

000021	PHILLIPS, SAMANTHA	\$ 430.70	TRAVEL
000022	MORALES, MARIA	\$ 377.80	TRAVEL
000023	LATHAM, KELDA	\$ 79.58	TRAVEL
000024	BUTEMEYER, GLADYS	\$ 16.44	TRAVEL
000025	PHILLIPS, SAMANTHA	\$ 328.75	TRAVEL
000026	PHILLIPS, SAMANTHA	\$ 48.00	TRAVEL
000027	TERMINIX INTL CO LTD PARTNERSHIP	\$ 156.00	PEST CONTROL
000028	CONSUMER TEXTILE CORPORATION	\$ 79.10	SERVICE
000029	FIRE PROS LLC	\$ 595.00	FIRE ALARM INSPECTION
000030	MCKESSON MEDICAL-SURGICAL	\$ 9,537.97	VACCINE
000031	CITY OF LAWTON	\$ 7,245.00	FOOD HANDLERS CLASSES
000032	LLANO ALARCON, LAURA D.	\$ 1,165.50	INTERPRETER SVC
000033	JUDY, SYLVIA	\$ 1,008.00	SWITCHBOARD OPERATOR
000034	ATCHLEY, ADDYSON L.	\$ 1,260.00	RECORDS CLERK
000035	JOHNSON, MIA PAIGE	\$ 868.50	RECORDS CLERK
000036	BOWEN, ALEXANDRIA C.	\$ 189.00	RECORDS CLERK
000037	SMITH POWER SYSTEMS LLC	\$ 21,759.00	GENERATOR
000038	CLAYS SERVICES LLC	\$ 3,750.00	LANDSCAPE SERVICE
000039	PIPPIN BROTHERS INC	\$ 12,744.00	MAINT AGREEMENT
000040	AT & T MOBILITY	\$ 721.09	SERVICE
000041	RON STEPHENS SERVICE	\$ 55.74	MOWER BLADES
000042	WINDOW TINTS OF ALTUS LLC	\$ 299.00	WINDOW REPLACEMENT
000043	LOVENBURG, TIMMY EUGENE	\$ 750.00	FLOOR MAINT
000044	MOON, MARY V.	\$ 630.00	WEBPAGE DESIGN
000045	CLAYS SERVICES LLC	\$ 527.25	LANDSCAPE SERVICE

HIGHWAY

000113	HIGH TECH OFFICE SYSTEMS	\$ 19.39	COPIER MAINT
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000114	OKLA DEPT OF TRANSPORTATION	\$ 1,614.59	LSE PURCH PYMT
000115	OKLA DEPT OF TRANSPORTATION	\$ 1,614.59	LSE PURCH PYMT
000116	ASSOCIATION OF COUNTY COMM	\$ 70.00	REGISTRATION
000117	ASSOCIATION OF COUNTY COMM	\$ 120.00	REGISTRATION
000118	EARNHEART OIL INC	\$ 22,901.66	BULK FUEL
000119	RCB BANK	\$ 2,704.59	LSE PURCH PYMT
000120	SECURITY STATE BANK	\$ 1,600.90	LSE PURCH PYMT
000121	OKLA DEPT OF TRANSPORTATION	\$ 1,379.46	LSE PURCH PYMT
000122	CITY OF CACHE	\$ 144.61	SERVICE
000123	PUBLIC SVC CO OF OK	\$ 659.22	SERVICE
000124	KIRBY SMITH MACHINERY INC	\$ 80.71	MIRROR
000125	T & W TIRE LLC	\$ 567.00	TIRES
000126	HILLIARY COMMUNICATIONS LLC	\$ 160.55	SERVICE
000127	T & W TIRE LLC	\$ 471.50	TIRES
000128	KEYSTONE TRACTOR LLC	\$ 1,157.60	PARTS
000129	ASSOCIATION OF COUNTY COMM	\$ 95.00	REGISTRATION
000130	JOHLE, TIFFANY ANN	\$ 300.00	CLEANING SVC
000131	GLENN OIL COMPANY LLC	\$ 294.00	OIL
000132	SAMS CLUB DIRECT	\$ 196.96	MISC SUPPLIES
000133	BRUCKNER TRUCK SALES INC	\$ 88.95	PART(S)
000134	CRAIG PC'S SALES & SVC	\$ 125.00	REPAIR
000135	GRAINGER	\$ 80.09	TOOL(S)
000136	OTA PIKEPASS-GOVT ACCT SVCS	\$ 7.00	EST OF NEEDS
000137	C L BOYD	\$ 150.87	ANTENNAS
000138	AMAZON CAPITAL SERVICES	\$ 485.96	COMPUTER ACCESSORIES
000139	EARNHEART OIL INC	\$ 21,342.58	BULK FUEL
000140	MAXWELL SUPPLY CO INC	\$ 220.66	EST OF NEEDS
000141	T & W TIRE LLC	\$ 302.90	EST OF NEEDS
000142	C L BOYD	\$ 36.24	EST OF NEEDS
000143	UNIFIRST HOLDINGS INC	\$ 137.11	EST LAUNDRY SVC
000144	MAXWELL SUPPLY CO INC	\$ 145.20	OFFICE SUPPLIES

JUVENILE DETENTION CENTER

000060	AMAZON CAPITAL SERVICES	\$ 62.91	MISC SUPPLIES
000061	GARDENHIRE COUNSELING SVCS LLC	\$ 1,000.00	PROFESSIONAL SVC
000062	SHOE CARNIVAL	\$ 1,379.54	SHOES
000063	SUMMIT UTILITIES OKLAHOMA INC	\$ 174.16	SERVICE
000064	HAC INC	\$ 8.14	MISC FOOD
000065	BOB BARKER CO INC	\$ 594.90	MISC SUPPLIES
000066	MCKESSON MEDICAL-SURGICAL	\$ 209.61	MEDICAL SUPPLIES
000067	ODP BUSINESS SOLUTIONS LLC	\$ 399.72	OFFICE SUPPLIES
000068	SOUTHWEST CHEMICAL OF LAWTON INC	\$ 42.00	MISC BUILDING SUPPLIES
000069	CABLE MEAT CENTER INC	\$ 176.56	MISC FOOD
000070	CABLE MEAT CENTER INC	\$ 615.67	MISC FOOD
000071	EMPIRE PAPER	\$ 478.61	MISC BUILDING SUPPLIES
000072	SOONER SECURITY SERVICE	\$ 50.00	MONITR-MAINT FIRE ALARM
000073	BOB BARKER CO INC	\$ 180.76	PROPERTY/EVIDENCE BAGS
000074	HAC INC	\$ 38.57	MISC FOOD

RM&P

000013	SHRED AWAY SHREDDING INC	\$ 40.00	SHREDDING SERVICES
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RURAL FIRE-ST

000005	ALPHA ONE FIRETRUCKS LLC	\$ 5,634.71	VFD - VEHICLE SERVICE
000006	BURROWS & BURROWS AGENCY INC	\$ 226.00	VFD - INS PREM
000007	HILLIARY COMMUNICATIONS LLC	\$ 58.95	VFD - SERVICE
000008	COMANCHE CO RWD #1	\$ 37.10	VFD - SERVICE
000009	CITY OF LAWTON	\$ 51.20	VFD - SERVICE

SH SVC FEE

000020	ATWOODS / JOHN DEERE FINANCIAL	\$ 53.99
000021	ROY'S AUTO SUPPLY	\$ 1,490.80
000022	TURLEY&DORINA DALSTON PROPERTIES	\$ 267.00
000023	FROGS PAWN	\$ 155.00

EST SUPPLIES
EST PARTS & SERVICES
STORAGE UNITS
AMMUNITION

COMANCHE COUNTY COMMISSIONERS

JOHNNY OWENS, CHAIRMAN

ATTEST:

JOSH POWERS, VICE-CHAIRMAN

CARRIE TUBBS, COUNTY CLERK

JOHN O'BRIEN, MEMBER